

**MINUTES
SPECIAL BOARD MEETING
BOARD OF EDUCATION
WARREN WOODS PUBLIC SCHOOLS
NOVEMBER 27, 2023**

Call to Order

The meeting was called to order by President Green at 6:00 p.m. in the Board Room of the Administrative Service Center, 12900 Frazho Road, Warren, MI.

Roll Call

Members present: Green, Walsh, Schulte, Fitzpatrick, Zannetti, Hiller, and Garcia. Also present were Superintendent Stacey Denewith-Fici, Deputy Superintendent Neil Cassabon, Special Services Director Stacie Sward, Student Representative Natalya Bonkowski, and Executive Assistant Jackie Miracle.

Pledge of Allegiance

Agenda Approval

It was moved by Fitzpatrick supported by Hiller to approve the Agenda as presented. The motion carried 7 – 0.

Minutes

It was moved by Fitzpatrick supported by Schulte to approve the Minutes of the Regular Meeting of November 13, 2023 and the Special Meeting of November 20, 2023 as presented. The motion to approve the November 13, 2023 Minutes carried 6 – 0 – 1 with Zannetti abstaining due to absence, and the motion to approve the November 20, 2023 Minutes carried 6 – 0 – 1 with Green abstaining due to absence.

Correspondence

None.

Treasurer's Report

Deputy Superintendent Cassabon presented the October 2023 Treasurer's Report. He began with General Fund Local Revenue, most of which consisted of earnings on investments. In addition to facility rentals and athletic gate receipts. State Revenue reflected the first State Aid payment for the year and a review of Federal Revenue included reimbursement for Special Education IDEA and Title I grants. Finally, a review of Incoming Transfers included an Enhancement Millage payment.

Mr. Cassabon reviewed Food Service funds beginning with Local Revenue which consisted of investment earnings, a la carte sales and catering, in addition to State Aid. Lastly, Federal Revenue reflected breakfast and lunch claims reimbursement from the prior period adjustment.

Mr. Zannetti commented on the District recently receiving the first State Aid payment for the year and asked if it would be regular moving forward. Mr. Cassabon replied it is typical to receive the first State Aid payment in early October and he expects it to be regular moving forward.

Payment of the Bills

It was moved by Walsh, supported by Schulte to pay the following bills as presented:

2018 Bond	\$	58,543.25
2020 Bond Series I		45,197.82
2023 Energy Bond		82,148.31

The motion carried 7 – 0.

Mr. Zannetti inquired about the 2018 Bond expense and asked for clarification. Deputy Superintendent Cassabon stated that this covered complete replacement of the WWMS hot water tank, in addition to work on the WWT pool boiler and pump. Costs for the work on the WWT pool were divided between 2018 Bond and 2020 Bond Series I. Mr. Cassabon added that this payment would close out the 2018 Bond with only interest funds remaining.

Old Business

None

New Business

Reports

Student Representatives

Superintendent Denewith-Fici welcomed Student Representative Natalya Bonkowski and asked for an update on activities at WWT. Natalya reported that the Booster Club sponsored Craft Show was a success with Cosmetology students sponsoring a facepainting booth and the Dance Team selling caramel apples, in addition to help from athletes from various sports teams. Next, she stated that Seniors will be holding a class meeting tomorrow and winter sports have begun with the first basketball game this Friday. Finally, she stated students enjoyed participating in the annual WWT Boat Regatta last week.

Survey Results: 31AA Grant

Superintendent Denewith-Fici stated that tonight’s presentation would report on data from survey responses completed by district parents and staff members and noted participation increased to 465 responses as compared to 250 responses previously. She explained that the survey was designed to provide feedback from stakeholders on district mental health and school safety to identify spending priorities moving forward. As a result, increased support staff to promote health, infrastructure security, and threat assessment training were identified as main areas of concern. Superintendent Denewith-Fici addressed each area of concern and provided background information along with an update. She stated that the district is continuing the process of updating safety infrastructure and school security with the replacement of door hardware at multiple buildings, in addition to providing threat assessment training for new school staff who have not yet received training.

Mr. Zannetti referenced Items #4 and Item #5 in the survey which refer to social/emotional and safety expenditures and commented on the monetary investments made as a result of the bond and suggested reporting on the improvements in the future, perhaps at an upcoming Off-site Board Meeting.

New Business

Reports (continued)

Survey Results: 31AA Grant

Mr. Fitzpatrick asked when the grant funds needed to be spent by and Deputy Superintendent Cassabon replied by September 2025.

Mr. Garcia asked if there was a cap on the grant. Mr. Cassabon replied that it would be determined by the state depending on how many districts apply for the grant. He added the initial amount is approximately \$220/per pupil.

Student Representative Natalya suggested allocating some of the mental health funds for student events at WWT.

Bid Award: Food Service Equipment

Deputy Superintendent Cassabon presented the bid award to Stafford-Smith, Inc. for food service equipment. This includes a two-door, reach-in refrigerator to replace the current refrigerator at WWMS and an additional four-well cold serving unit at WWT.

It was moved by Zannetti supported by Walsh to approve the **Bid Award: Food Service Equipment** as presented. The motion carried 7 – 0.

Mr. Hiller asked if the unit had four wells or six wells and Deputy Superintendent Cassabon clarified it was a four-well unit and added that this would help accommodate the increased student participation as a result of free meals.

Personnel Items

Leaves

None

New Hires

Cole, Krystal – Childcare Assistant – Early Childhood Center – Date of hire 11/21/23.

Delmotte, Donna – Special Education Paraprofessional – WWT - Date of hire 11/27/23.

Kelly, Gabrielle– Substitute Teacher – District – Date of hire 11/27/23.

Nall, Cheryl – Speech Pathologist – WWMS – Date of hire 11/27/23

Servay, Scott - JV Baseball Coach – WWT – Date of hire 11/14/23.

Turnbow, Abdul-Aziz – Custodian – WWMS – Date of hire 11/27/23.

It was moved by Walsh supported by Fitzpatrick to approve the **New Hires** as presented. The motion carried 7 – 0.

Public Expression

Mr. Fitzpatrick extended a thank you to the community for coming to the WWT Booster Craft Show and showing their support.

Mr. Garcia commented on the recent DSAT Meeting he attended which provided literacy and math data reviews and updates. He also commended staff members for their work on the recent professional development day where the team did a deep dive into NWEA data.

Adjournment

It was moved by Zannetti supported by Fitzpatrick to adjourn the meeting at 6:25 PM. The motion carried 7 – 0.

Respectfully submitted,

Kay F. Walsh
Secretary