

**MINUTES
REGULAR BOARD MEETING
BOARD OF EDUCATION
WARREN WOODS PUBLIC SCHOOLS
FEBRUARY 27, 2023**

Appoint Acting Secretary

It was moved by Zannetti supported by Hiller to appoint Fitzpatrick as Acting Secretary for tonight's meeting. The motion carried 5 – 0.

Call to Order

The meeting was called to order by Vice President Schulte at 6:00 p.m. in the Board Room of the Administrative Service Center, 12900 Frazho Road, Warren, MI.

Roll Call

Members present: Schulte, Zannetti, Fitzpatrick, Hiller and Garcia. Absent with Notice: Green and Walsh. Also present were Superintendent Stacey Denewith-Fici, Deputy Superintendent Neil Cassabon, Curriculum Director Kara Beal, Technology Director Kevin Hustek,, Ken Wosik from Metro Technologies and Executive Assistant Jackie Miracle.

Pledge of Allegiance

Agenda Approval

It was moved by Fitzpatrick, supported by Walsh to approve the Agenda as amended with the following change: Item 3: **Agenda Approval** should read “ Minutes of the Regular Meeting of February 13, 2023. The motion carried 5 – 0.

Minutes

It was moved by Fitzpatrick supported by Hiller to approve the Minutes of the Regular Meeting of February 13, 2023 as presented. The motion carried 5 – 0.

Correspondence

Superintendent Denewith Fici presented the first item of Correspondence which was a letter from the Michigan Employment Relations Commission re: MCL388.1764/MCL380.1250. It was moved by Fitzpatrick, supported by Zannetti to receive and file the correspondence as presented. The motion carried 5 – 0.

The second item of correspondence was a letter from a local mental health care provider. It was moved by Fitzpatrick supported by Garcia to receive and file the correspondence as presented. The motion carried 5 – 0.

Mr. Zannetti asked what type of service they were offering and Superintendent Denewith-Fici replied she believes they were selling a service offering text-based mental health support.

Treasurer's Report

Deputy Superintendent Cassabon presented the Treasurer's Report for January 2023. He began with General Fund Local Revenue, the majority consisting of local tax collections in addition to earnings on investments and athletic gate receipts. State revenue included a State Aid payment along with Adult Ed Section 107 and GSRP payments from the MISD. Federal

Treasurer’s Report (continued)

Revenue was comprised of Federal grant reimbursements including reimbursement for ESSER II, ESSER III, ARP11t as well as Perkins; and a review of Incoming transfers reflected an Enhancement Millage payment from the MISD. Food Service Local Revenue included interest on earnings, WWT food sales, which are mainly from a la cart sales, and State Aid. Federal Revenue reflected Free and Reduced breakfast and lunch claims for January. Lastly, Mr. Cassabon reviewed the ISD Centers program which reflected payment from the MISD in addition to a State Aid payment.

Payment of the Bills

It was moved by Fitzpatrick supported by Hiller to pay the following bills as presented:

2018 Bond	\$	11,832.39
2020 Bond Series I		38,081.70

Old Business

None

New Business

Reports

Student Representatives

Superintendent Denewith-Fici stated Student Representatives Natalya and Isabella were not able to be here this evening, however they submitted a report for her to share with the Board

Natalya shared the news that the Leadership Engagement Committee was able to relocate the Prom Closet to a larger room this year. The “Prom Boutique” will now be housed in Room 412. Thanks to the custodial staff for the swift work in cleaning out the room, which was formerly the autoshop classroom. Next, she announced that the NHS was sponsoring a pizza kit fundraiser and will be sharing the link to order. Finally, Natalya’s report stated that the Eighth Grade Orientation held recently was a big success with many sports teams, classes and clubs on hand to share information.

Next, Bella reported that Mr. Dougherty’s Leadership Class has started a Winter Drive and are in the process of collecting new and used winter accessories to donate to a local homeless shelter. You can donate at either WWT or the Middle School. Next, she shared the news that 11 students will be participating in the DECA State Competition in Detroit next week. In sports news, the Cheer Team made Regionals in their recent competition over the weekend and, finally, Girls Varsity Basketball have started Districts at Cass Tech.

Student Achievement: Literacy Update

Curriculum Director Kara Beal introduced the three Elementary District Literacy Coaches, Richelle Barkley, Trisha Rutledge and Nancy Sulkowski, who were here this evening to provide a literacy update. Ms. Barkley, who is also the District Reading Recovery Teacher Leader, began with a reflection on the definition of reading and all that reading encompasses. She explained that Warren Woods includes phonics instruction, which is a key element in the science of reading, along with a balanced literacy approach to provide the best possible instruction for students.

New Business

Reports (continued)

Student Achievement: Literacy Update (continued)

The Literacy Team detailed Reading and Writing Workshop, which are Tier I supports used in all classrooms in Grades K-5, with every child, every day. They presented a sample lesson which described the purpose of each component of the lesson. Next, the Team introduced Tier II supports which are in place for students identified as “at-risk” which include small group, intensive instruction, both during and after the regular school day. Finally, Reading Recovery, our Tier III level support, provides one-on-one daily intensive support. These are tailored lessons for at-risk, first-grade students taught by trained providers in the district. Warren Woods currently houses the only on-site training center in Macomb County here at the ASC. Throughout the presentation, Board members were given the opportunity to participate in some interactive exercises, providing them with a comprehensive understanding of different teaching techniques.

In conclusion, Ms. Barkley outlined the plan for moving forward which includes further opportunities for growth such as professional development, ongoing collaboration and support for implementation. She shared some upcoming dates and issued an invitation for the Board to be our guest for March is Reading Month.

Bid Award: Cyber Recovery and Back-up

Deputy Superintendent Cassabon presented the recommendation to award the bid for cyber recovery and back-up. He stated bids opened on February 14 and only one was received and it was from a vendor the district has used successfully in the past. He asked Technology Director Kevin Hustek to provide additional details.

Mr. Hustek stated that this would be an extension of the current back up system already in place. He stated the “cyber vault” is considered the new industry standard and explained how the system would work to protect the district’s data and systems from a cyber attack.

It was moved by Fitzpatrick, supported by Hiller to approve the **Bid Award: ROLL CALL VOTE: Ayes:** Zannetti, Fitzpatrick, Hiller, Garcia and Schulte. **Nays:** None. The motion carried 5 – 0.

Mr. Garcia asked what the installation timeline looked like for installation. Mr. Hustek replied that upon approval, contracts would be signed this week and the intent would be to have the installation work done during the summer. Mr. Garcia followed up and asked who would be trained on the system and Mr. Hustek replied that Dell would provide training to the District Technology Team. Mr. Garcia expressed concern regarding annual fees and Ken Wosik from Metro Technologies stated the five year warranty would cover any annual fees.

Mr. Zannetti asked why Dell was chosen and Mr. Hustek replied that our current infrastructure is Dell and this would integrate the best. Mr. Zannetti asked why the district chose Microsoft 365 as opposed to Google Cloud and Mr. Hustek replied the district has had Microsoft 365 in place since 2016, so it was the logical decision.

Personnel Items

Leaves:

As presented.

It was moved by Fitzpatrick supported by Zannetti to approve the **Leaves** as presented.
The motion carried 5 – 0.

New Hires:

Fuggerson, Ariel – Special Education Paraprofessional – Briarwood Elementary – Hire Date 2/13/23.

Welch, Bradley – Kitchen Helper – Warren Woods Tower High School – Hire date 2/15/23.

It was moved by Fitzpatrick supported by Hill to approve the **New Hires** as presented.
The motion carried 5 – 0.

Public Expression

Superintendent Denewith-Fici stated that Prom is scheduled for May 12 at Fern Hill Golf Club.

Mr. Fitzpatrick thanked Ms. Barkley, Ms. Rutledge and Ms. Sulkowski for tonight's presentation.

Security Update (Closed Session)

It was moved by Zannetti, supported by Hiller that the Board move to Closed Session for the purpose of discussion of **Security Update**. **ROLL CALL VOTE: Ayes:** Zannetti, Fitzpatrick, Hiller, Garcia and Schulte. **Nays:** None. The motion carried 5 – 0.

The Board moved to Closed Session at 7:41 PM.

The Board returned from Closed Session at 8:21 PM.

Adjournment

It was moved by Fitzpatrick supported by Zannetti to adjourn the meeting at 8:21 PM.
The motion carried 5 – 0.

Respectfully submitted,

Michael Fitzpatrick, Acting Secretary