



# Warren Woods Public Schools SAFETY DRILLS

		<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus:	<u>ADULT ED</u>	<input checked="" type="checkbox"/> FIRE	<u>1</u> OF 5
School Year:	<u>2016/17</u>	<input type="checkbox"/> TORNADO	<u>      </u> OF 2
		<input type="checkbox"/> LOCKDOWN	<u>      </u> OF 3
		<input type="checkbox"/> BUS EVACUATION	
Date of Drill:	<u>9/14/16</u>		
Time of Day:	<u>10:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Total Participants:	<u>20</u>

Time Required to Evacuate/Shelter/Secure (minutes): 4 MINUTES

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: KRISTEN ALLEN

Title of Person Conducting Drill: ADULT ED COORDINATOR

Signature of Person Conducting Drill: *K Allen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Matthew Dishman - Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.



# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>ASC - Adult Ed</u> School Year: <u>2016/17</u> Date of Drill: <u>9-22-16</u> Time of Day: <u>9:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input checked="" type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> _____ OF 5 _____ OF 2 <u>1</u> OF 3 _____
Total Participants: _____		28

Time Required to Evacuate/Shelter/Secure (minutes): \_\_\_\_\_

6

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: *K Allen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz      (586) 574-4853      kborycz@warrenpd.org

OR

Police

\_\_\_\_\_ OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>ASC - Adult Ed</u> School Year: <u>2016/17</u> Date of Drill: <u>9/28/16</u> Time of Day: <u>10:02</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input checked="" type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <hr style="width: 50px; margin: 0 auto;"/> OF 5 <hr style="width: 50px; margin: 0 auto;"/> OF 2 <hr style="width: 50px; margin: 0 auto;"/> OF 3 Total Participants: <u>26</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 3

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: ESL protocol

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: K Allen

Drill Coordinated With:

Emergency Management Coordinator

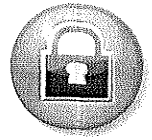
Sgt. Kevin Borycz      (586) 574-4853      kborycz@warrenpd.org

OR

Police

                     OR                       Fire: Name/Title: \_\_\_\_\_

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# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>ADULT ED</u> School Year: <u>2016/17</u> Date of Drill: <u>10/13/16</u> Time of Day: <u>2:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>2</u> OF 5 <u>    </u> OF 2 <u>    </u> OF 3 Total Participants: <u>62</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 2 MINUTES

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: KRISTEN ALLEN

Title of Person Conducting Drill: ADULT ED COORDINATOR

Signature of Person Conducting Drill: *K Allen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz      (586) 574-4853      kborycz@warrenpd.org

OR

Police

\_\_\_\_\_ OR  Fire: Name/Title: \_\_\_\_\_

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	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>ASC - Adult Ed</u>	<input checked="" type="checkbox"/> FIRE	<u>3</u> OF 5
School Year <u>2016:17</u>	<input type="checkbox"/> TORNADO	<u>      </u> OF 2
	<input type="checkbox"/> LOCKDOWN	<u>      </u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Date of Drill: <u>11/3/16</u>		
Time of Day <u>2:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:	<u>62</u>

Time Required to Evacuate/Shelter/Secure (minutes): 1.06 minutes

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: *K Allen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz      (586) 574-4853      kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>ASC - Adult Ed</u>	<u>DRILL TYPE</u>	<u>NUMBER</u>
School Year: <u>2016/17</u>	<input type="checkbox"/> FIRE	<u>        </u> OF 5
Date of Drill: <u>11-16-16</u>	<input type="checkbox"/> TORNADO	<u>        </u> OF 2
Time of Day: <u>3:00</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<input checked="" type="checkbox"/> LOCKDOWN	<u>    2    </u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Total Participants: <u>        </u>		<u>    61    </u>

Time Required to Evacuate/Shelter/Secure (minutes):         6        

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill:     Kristen Allen    

Title of Person Conducting Drill:     Adult Ed Coordinator    

Signature of Person Conducting Drill:     *K Allen*    

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz      (586) 574-4853      kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: \_\_\_\_\_

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	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>ASC - Adult Ed</u>	<input type="checkbox"/> FIRE	<u>        </u> OF 5
School Year: <u>2016/17</u>	<input checked="" type="checkbox"/> TORNADO	<u>    2    </u> OF 2
Date of Drill: <u>03/08/17</u>	<input type="checkbox"/> LOCKDOWN	<u>        </u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Time of Day: <u>02:46</u> <input checked="" type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:	<u>    47    </u>

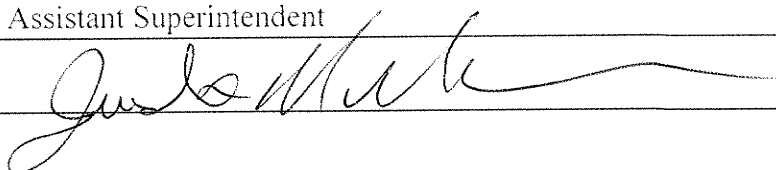
Time Required to Evacuate/Shelter/Secure (minutes):     4    

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Justin Michalak

Title of Person Conducting Drill: Assistant Superintendent

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz                      (586) 574-4853                      kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: \_\_\_\_\_

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# Warren Woods Public Schools SAFETY DRILLS

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DRILL TYPE																	
<input checked="" type="checkbox"/> FIRE	4																
<input type="checkbox"/> TORNADO	OF 5																
<input type="checkbox"/> LOCKDOWN	OF 2																
<input type="checkbox"/> BUS EVACUATION	OF 3																
NUMBER																	
4																	
OF 5																	
OF 2																	
OF 3																	
Total Participants: <u>28</u>																	

Time Required to Evacuate/Shelter/Secure (minutes): 30 seconds

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: *K Allen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

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	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>ASC - Adult Ed</u>	<input checked="" type="checkbox"/> FIRE	<u>5</u> OF 5
School Year: <u>2016/17</u>	<input type="checkbox"/> TORNADO	<u>      </u> OF 2
Date of Drill: <u>05/17/17</u>	<input type="checkbox"/> LOCKDOWN	<u>      </u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Time of Day: <u>2:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:	<u>46</u>

Time Required to Evacuate/Shelter/Secure (minutes): 1 minute 15 seconds

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: *K Allen*

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