



# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Adult &amp; Community Education</u>	<u><input checked="" type="checkbox"/></u> FIRE	<u>1</u> OF 5
School Year: <u>2017/18</u>	<input type="checkbox"/> TORNADO	<u>      </u> OF 2
Date of Drill: <u>09/27/2017</u>	<input type="checkbox"/> LOCKDOWN	<u>      </u> OF 3
Time of Day: <u>10:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	Total Participants: <u>32</u>

Time Required to Evacuate/Shelter/Secure (minutes):

approx 4 minutes

Remarks: ESL evacuated w/in 1 minute

Improvements Needed for Next Drill: LC needs to heed alarm

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: *K Allen*

Drill Coordinated With:

Emergency Management Coordinator

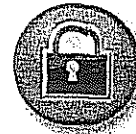
Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Matthew Dishman - Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.



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Building/Bus: <u>Adult &amp; Community Education</u>	<u>DRILL TYPE</u>	<u>NUMBER</u>
School Year: <u>2017/18</u>	<input type="checkbox"/> FIRE	_____ OF 5
Date of Drill: <u>10/05/17</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Time of Day: <u>9:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input checked="" type="checkbox"/> LOCKDOWN	<u>1</u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
	Total Participants:	<u>30</u>

Time Required to Evacuate/Shelter/Secure (minutes): 1 minute

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: *KAllen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: \_\_\_\_\_

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## Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Adult &amp; Community Education</u> School Year: <u>2017/18</u> Date of Drill: <u>10/11/17</u> Time of Day: <u>10:00</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> _____ OF 5 <u>1</u> OF 2 _____ OF 3 _____ OF 3 _____ OF 3 Total Participants: <u>29</u>
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Time Required to Evacuate/Shelter/Secure  
(minutes): \_\_\_\_\_

3

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: Clarification of available safe rooms.

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: *KAllen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz      (586) 574-4853      kborycz@warrenpd.org

OR

Police

\_\_\_\_\_ OR  Fire: Name/Title: \_\_\_\_\_

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Building/Bus: <u>Adult &amp; Community Education</u> School Year: <u>2017/18</u> Date of Drill: <u>10/19/2017</u> Time of Day: <u>10:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>DRILL TYPE</u> <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>2</u> OF 5 <u>      </u> OF 2 <u>      </u> OF 3 Total Participants: <u>27</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 1:17 minutes

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: *K Allen*

Drill Coordinated With:

Emergency Management Coordinator  
 Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org  
 OR

Police  OR Fire: Name/Title: \_\_\_\_\_

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# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Adult &amp; Community Education</u> School Year: <u>2017/18</u> Date of Drill: <u>11/06/17</u> Time of Day: <u>9:45</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>DRILL TYPE</u> <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>3</u> OF 5 <u>      </u> OF 2 <u>      </u> OF 3 Total Participants: <u>30</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 3

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: Need to walk away from building, not around it.

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: *K Allen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: \_\_\_\_\_

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School Year	<u>2017/18</u>	<input type="checkbox"/> TORNADO	<u>          </u> OF 2
Date of Drill:	<u>11/20/2017</u>	<input checked="" type="checkbox"/> LOCKDOWN	<u>2</u> OF 3
		<input type="checkbox"/> BUS EVACUATION	
Time of Day	<u>2:45</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:	<u>58</u>

Time Required to Evacuate/Shelter/Secure (minutes): 1

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Kristen Allen

Title of Person Conducting Drill: Adult Ed Coordinator

Signature of Person Conducting Drill: *K Allen*

Drill Coordinated With:

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