



Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Early Childhood</u>	<u><input checked="" type="checkbox"/></u> FIRE	<u>1</u> OF 5
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO	<u> </u> OF 2
Date of Drill: <u>September 15, 2015</u>	<input type="checkbox"/> LOCKDOWN	<u> </u> OF 3
Time of Day: <u>10:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	Total Participants: <u>127</u>

Time Required to Evacuate/Shelter/Secure (minutes): 5 minutes

Remarks: _____

Improvements Needed for Next Drill: Direction of location

Name of Person Conducting Drill: Stacy Santamaria

Title of Person Conducting Drill: Early Childhood Coordinator

Signature of Person Conducting Drill: Stacy Santamaria

Drill Coordinated With:
 Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Jamie Stottlemeyer – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.



Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Early Childhood Center</u> School Year: <u>2015/16</u> Date of Drill: <u>September 28, 2015</u> Time of Day: <u>10:00</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input checked="" type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> _____ OF 5 <u>1</u> OF 2 _____ OF 3 Total Participants: <u>161</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 4 minutes

Remarks: _____

Improvements Needed for Next Drill: Identifiable locations

Name of Person Conducting Drill: Stacy Santamaria

Title of Person Conducting Drill: Early Childhood Coordinator

Signature of Person Conducting Drill: *Stacy Santamaria*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Early Childhood Center</u> School Year: <u>2015/16</u> Date of Drill: <u>10/14/2015</u> Time of Day: <u>2:35</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>2</u> OF 5 <u> </u> OF 2 <u> </u> OF 3 Total Participants: <u>137</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 10

Remarks: _____

Improvements Needed for Next Drill: Need to be out of the building faster

Name of Person Conducting Drill: Stacy Santamaria

Title of Person Conducting Drill: Early Childhood Coordinator

Signature of Person Conducting Drill: *Stacy Santamaria*

Drill Coordinated With:

- Emergency Management Coordinator
- Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

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Warren Woods Public Schools SAFETY DRILLS

		<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Early Childhood Center</u>	<input checked="" type="checkbox"/> FIRE	<u>3</u> OF 5	
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO	<u> </u> OF 2	
Date of Drill: <u>11/4/15</u>	<input type="checkbox"/> LOCKDOWN	<u> </u> OF 3	
	<input type="checkbox"/> BUS EVACUATION		
Time of Day: <u>9:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Total Participants:	<u>195</u>	

Time Required to Evacuate/Shelter/Secure (minutes): 4 Minutes

Remarks: All staff was very prompt in getting students out of the building

Improvements Needed for Next Drill: All classrooms need to walk along the sidewalk

Name of Person Conducting Drill: Stacy Santamaria

Title of Person Conducting Drill: Early Childhood Center

Signature of Person Conducting Drill: *Stacy Santamaria*

Drill Coordinated With: _____

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

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- Teachers are reminded to remove attendance books when vacating building.
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Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Early Childhood Center</u> School Year: <u>2015/16</u> Date of Drill: <u>03/08/2016</u> Time of Day: <u>2:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input checked="" type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <hr style="width: 50px; margin: 0 auto;"/> OF 5 <hr style="width: 50px; margin: 0 auto;"/> OF 2 <hr style="width: 50px; margin: 0 auto;"/> OF 3 Total Participants: <u>176</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 4 Minutes

Remarks: All staff was very receptive of new locations

Improvements Needed for Next Drill: Paging system was unable to be heard in classrooms

Name of Person Conducting Drill: Stacy Santamaria

Title of Person Conducting Drill: Early Childhood Center

Signature of Person Conducting Drill: *Stacy Santamaria*

Drill Coordinated With:
 Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

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Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Early Childhood Center</u>	<input checked="" type="checkbox"/> FIRE	<u>4</u> OF 5
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO	<u> </u> OF 2
Date of Drill: <u>3/28/16</u>	<input type="checkbox"/> LOCKDOWN	<u> </u> OF 3
Time of Day: <u>2:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
Total Participants: <u>202</u>		

Time Required to Evacuate/Shelter/Secure (minutes): 7 Minutes

Remarks: Staff followed necessary evacuation procedures

Improvements Needed for Next Drill: Classrooms need to be more prompted in getting kids up and outside

Name of Person Conducting Drill: Stacy Santamaria

Title of Person Conducting Drill: Early Childhood Center

Signature of Person Conducting Drill: _____

Drill Coordinated With:

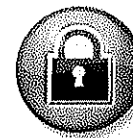
Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

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Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Early Childhood Center</u> School Year: <u>2015/16</u> Date of Drill: <u>04/13/16</u> Time of Day: <u>1:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input checked="" type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> _____ OF 5 _____ OF 2 _____ OF 3 Total Participants: <u>202</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 4 Minutes

Remarks: _____

Improvements Needed for Next Drill: Staff members need to be aware of procedures

Name of Person Conducting Drill: Stacy Santamaria

Title of Person Conducting Drill: Early Childhood Center

Signature of Person Conducting Drill: *Stacy Santamaria*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

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Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Early Childhood Center</u>	<input checked="" type="checkbox"/> FIRE	<u>5</u> OF 5
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO	<u> </u> OF 2
Date of Drill: <u>04/15/16</u>	<input type="checkbox"/> LOCKDOWN	<u> </u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Time of Day: <u>10:00</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Total Participants:	<u>102</u>

Time Required to Evacuate/Shelter/Secure (minutes): 9 Minutes

Remarks: Staff needs to be more prompt in getting outside

Improvements Needed for Next Drill: Outside doors need to be checked

Name of Person Conducting Drill: Stacy Santamaria

Title of Person Conducting Drill: Early Childhood Center

Signature of Person Conducting Drill: *Stacy Santamaria*

Drill Coordinated With:
 Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

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Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Early Childhood Center</u> School Year: <u>2015/16</u> Date of Drill: <u>04/21/16</u> Time of Day: <u>9:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input checked="" type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> _____ OF 5 _____ OF 2 <u>3</u> OF 3 _____
Total Participants: _____		_____

Time Required to Evacuate/Shelter/Secure (minutes): 7

Remarks: All rooms were in lockdown mode

Improvements Needed for Next Drill: Some rooms left lights on

Name of Person Conducting Drill: Stacy Santamaria

Title of Person Conducting Drill: Early Childhood Coordinator

Signature of Person Conducting Drill: *Stacy Santamaria*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

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Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Early Childhood Center</u> School Year: <u>2015/16</u> Date of Drill: <u>5/19/2016</u> Time of Day: <u>2:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>5</u> OF 5 <u> </u> OF 2 <u> </u> OF 3 Total Participants: <u>192</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 3 Minutes

Remarks: All staff was very prompt in getting students out of the building

Improvements Needed for Next Drill: All classrooms need to walk along the sidewalk

Name of Person Conducting Drill: Dena Russo

Title of Person Conducting Drill: Early Childhood Center

Signature of Person Conducting Drill: *Dena Russo*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

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