Warren Woods Public Schools
SAFETY DRILLS

		DRILL TYPE	NUMBER
Building/Bus:	Pinewood	☐ FIRE	____ OF 5
		☐ TORNADO	____ OF 2
School Year	2020/2021	☒ LOCKDOWN	1 OF 3
		☐ BUS EVACUATION	
Date of Drill:	9/30/2020		

Time of Day 10:00 ☒ AM ☐ PM Total Participants: 153

Time Required to Evacuate/Shelter/Secure (minutes): Modified due to Covid.

Remarks: Practiced one class at a time.

Improvements Needed for Next Drill: —

Name of Person Conducting Drill: Scott J. Keen

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: [signature]

Drill Coordinated With:

☐ Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

☐ OR ☐ Fire: Name/Title: _____

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Matthew Dishman – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.