



Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Pinewood Elementary</u>	<input checked="" type="checkbox"/> FIRE	<u>1</u> OF 5
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO	<u> </u> OF 2
Date of Drill: <u>9/17/2015</u>	<input type="checkbox"/> LOCKDOWN	<u> </u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Time of Day: <u>11:00</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Total Participants:	<u>363</u>

Time Required to Evacuate/Shelter/Secure (minutes): 2 minutes and 37 seconds

Remarks: I felt the drill was a success! Teachers were in their designated areas and attendance was being taken by all teachers. All students were accounted for.

Improvements Needed for Next Drill: Shorten our execution time! Less talking in a few of our classrooms.

Name of Person Conducting Drill: Leo Kondziolka

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Jamie Stottlemeyer – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.



Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Pinewood Elementary</u> School Year: <u>2015/16</u> Date of Drill: <u>9/24/2015</u> Time of Day: <u>1:35</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input checked="" type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> _____ OF 5 _____ OF 2 <u>1</u> OF 3 _____
Total Participants: _____		345

Time Required to Evacuate/Shelter/Secure (minutes): 5 minutes and 4 seconds

Remarks: The drill was smooth, with all classrooms getting to their designated areas in less than 2 minutes. One was not in a classroom and was wandering the hall in the hopes of finding a classroom. These students are to be instructed to go the nearest possible hidden location and await assistance. The door to the Music Room was unlocked, with multiple classrooms inside. This door must remain locked at all times.

Improvements Needed for Next Drill: Shorten our execution time! Student awareness of the occurrence of an abnormal situation.

Name of Person Conducting Drill: Leo Kondziolka

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: Officer Tom Gurecki

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.



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Building/Bus: <u>Pinewood Elementary</u>	<input type="checkbox"/> FIRE	_____ OF 5
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Date of Drill: <u>9/29/2015</u>	<input checked="" type="checkbox"/> LOCKDOWN	<u>1</u> OF 3
Time of Day: <u>2:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
Total Participants: _____		<u>354</u>

Time Required to Evacuate/Shelter/Secure (minutes): 4 minutes and 47 seconds

I felt the drill was a success! Teachers were in their designated areas and attendance was being taken by all teachers. All students were accounted for and were in the correct

Remarks: safety position.

Improvements Needed for Next Drill: Shorten our execution time! Less talking in a few of our classrooms.

Name of Person Conducting Drill: Leo Kondziolka

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

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Warren Woods Public Schools

SAFETY DRILLS

- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Jamie Stottlemeyer – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.



Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Pinewood Elementary</u>	<input checked="" type="checkbox"/> FIRE	<u>2</u> OF 5
School Year <u>2015/16</u>	<input type="checkbox"/> TORNADO	<u> </u> OF 2
Date of Drill: <u>10/13/2015</u>	<input type="checkbox"/> LOCKDOWN	<u> </u> OF 3
Time of Day <u>1:15</u> <input checked="" type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
Total Participants:		<u>340</u>

Time Required to Evacuate/Shelter/Secure (minutes): 2 minutes and 26 seconds

Remarks: We improved our time by 30 seconds. We must determine the best course of action for our diabetic students, as far as drill and testing time coordination.

Improvements Needed for Next Drill: Diabetic students must become a part of the drill, even when they are in the middle of diabetic testing.

Name of Person Conducting Drill: Leo Kondziolka

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

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Police OR Fire: Name/Title: _____

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	DRILL TYPE	NUMBER
Building/Bus: <u>Pinewood Elementary</u>	<input checked="" type="checkbox"/> FIRE	<u>3</u> OF 5
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Date of Drill: <u>11/11/2015</u>	<input type="checkbox"/> LOCKDOWN	_____ OF 3
Time of Day: <u>1:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
Total Participants:		<u>334</u>

Time Required to Evacuate/Shelter/Secure (minutes): 2 minutes and 34 seconds

Remarks: We did not improve on our time, but we did have multiple classes in their specials. This was a first, as our other drills were conducted in mostly core classrooms.

Improvements Needed for Next Drill: None

Name of Person Conducting Drill: Leo Kondziolka

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: _____

Drill Coordinated With:

Emergency Management Coordinator

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Building/Bus: <u>Pinewood Elementary</u>	<input type="checkbox"/> FIRE	OF 5
School Year: <u>2015/16</u>	<input checked="" type="checkbox"/> TORNADO	<u>2</u> OF 2
	<input type="checkbox"/> LOCKDOWN	OF 3
	<input type="checkbox"/> BUS EVACUATION	
Date of Drill: <u>3/8/2016</u>		
Time of Day: <u>1:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:	<u>321</u>

Time Required to Evacuate/Shelter/Secure (minutes): 3 minutes and 59 seconds

I felt the drill was a success! Teachers were in their designated areas and attendance was being taken by all teachers. All students were accounted for and were in the correct

Remarks: safety position.

Improvements Needed for Next Drill: Shorten our execution time!

Name of Person Conducting Drill: Leo Kondziolka

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

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SAFETY DRILLS

- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
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	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Pinewood Elementary</u>	<input checked="" type="checkbox"/> FIRE	<u>5</u> OF 5
School Year: <u>2015/16</u>	<input type="checkbox"/> TORNADO	<u> </u> OF 2
Date of Drill: <u>5/18/2016</u>	<input type="checkbox"/> LOCKDOWN	<u> </u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Time of Day: <u>11:00</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Total Participants:	<u>342</u>

Time Required to Evacuate/Shelter/Secure (minutes): 3 minutes and 34 seconds

Remarks: We improved on our previous time, in spite of the fact we were in specials.

Improvements Needed for Next Drill: None

Name of Person Conducting Drill: Leo Kondziolka

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill:

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Brendon Brosnan (586) 574-4853 bbrosnan@warrenpd.org

OR

Police OR Fire: Name/Title: _____

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