



# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>WESTWOOD</u> School Year: <u>2021/22</u> Date of Drill: <u>11/1/21</u> Time of Day: <u>2:00</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>3</u> OF 5 <u>      </u> OF 2 <u>      </u> OF 3 Total Participants: <u>505</u>
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Time Required to Evacuate/Shelter/Secure (minutes): \_\_\_\_\_

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: MELISSA G. JOHNSON

Title of Person Conducting Drill: PRINCIPAL

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz      (586) 574-4853      kborycz@warrenpd.org

OR

Police

\_\_\_\_\_ OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Matthew Dishman – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.