



# Warren Woods Public Schools SAFETY DRILLS

|   | <u>DRILL TYPE</u>   | <u>NUMBER</u>        |
|---|---------------------|----------------------|
| Building/Bus: <u>WESTWOOD</u>   | X FIRE              | <u>1</u> OF 5        |
| School Year: <u>2021/22</u>   | TORNADO             | <u>        </u> OF 2 |
|   | LOCKDOWN            | <u>        </u> OF 3 |
|   | BUS EVACUATION      |                      |
| Date of Drill: <u>09/16/2021</u>  |                     |                      |
| Time of Day: <u>2:00</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM | Total Participants: | <u>505</u>           |


Time Required to Evacuate/Shelter/Secure (minutes): \_\_\_\_\_

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: MELISSA JOHNSON

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz      (586) 574-4853      kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Matthew Dishman – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.